



# BRANCHING OUT

## How to Get Your New Tree This Fall (2025)

- First, take a look at the page of tree choices available for this year. Names and pictures of this year's selections can be found in this newsletter on a separate page. You will note there are far fewer choices than in the past, and for now, we are offering only canopy trees.
- Fill out the Tree Request Form included in this newsletter and return to Susan Messerschmidt by email at [smesserschmidt4313@gmail.com](mailto:smesserschmidt4313@gmail.com) or mailing address 4313 Dannywood Rd. Louisville, KY 40220 no later than **Aug. 10, 2025**.
- You should get confirmation from Susan via the email you provided that she has received your request and added you to the list.
- As planting time in November approaches, a member of the Tree Board will leave a white flag in your yard. This is to be used to show the placement of the new tree, so put it in the location you think is best. As you select your location, please keep in mind the mature size of the tree you have requested so that it isn't too close to buildings, other plantings or overhead power lines.
- The next step is for BUD (Before You DIG), now known as Kentucky 811, to visit your property to make sure no utility lines will be disturbed by the digging. **THE TREE BOARD WILL CONTACT KENTUCKY 811 FOR YOU!** They will visit SRP approximately two weeks before the planting is to take place in late November. If their markings indicate your chosen spot for your new tree will interfere with underground utilities, you will need to move the flag to indicate another location for your new tree.
- The final step is the actual planting! Currently we have only one planting per year which is in the fall. Our goal is to have the trees planted by November 30. If there is to be a delay, I will notify you via the email you provided.

That's it! Enjoy your new tree!

Susan Messerschmidt

# Tree Planting Request

As a resident of St. Regis Park, I agree to give the City of St. Regis Park (and its agents) my permission to enter my premises for the purpose of planting trees and to release them from liability for same and further agree that any and all future maintenance of any planted tree or trees is my responsibility. I agree to maintain my new tree(s) to the best of my ability using the guidelines provided by the St Regis Park Tree Board.

I will ensure that my tree(s) receive a regular thorough soaking of the soil in the root zone, and that the soil is kept consistently moist (but not wet) until the tree is well established. I will ensure that my tree(s) maintain a healthy 2-3 inch layer of mulch over the root zone and that the mulch is kept from touching the trunk.

(Sign below and submit by scan or digital photo to [smesserschmidt4313@gmail.com](mailto:smesserschmidt4313@gmail.com) ) or mail to Susan Messerschmidt, 4313 Dannywood Rd., Louisville, KY 40220.

In order to facilitate the process, requests for the fall planting must be received by August 10.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Email

Please indicate number and location of trees you would like to have, e.g. two trees for front yard or one tree for backyard to shade deck. Please also indicate species or variety of tree you would like from the list at right.



Red Maple



Willow Oak



Sugar Maple

Number: \_\_\_\_\_

Location: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



London Plane Tree



Tulip Poplar



Red Oak

Any questions about trees, ask Frank Otte's Garden Center 454-4000

